

**SPECIAL CIRCUMSTANCE  
RECEIPT OF ONE-TIME INCOME**  
For Academic Year 2025-2026

Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

If you, your spouse, or a parent (if you are a dependent student) received a one-time income (IRA/Pension Distribution, Bonus, Capital gains, etc.) in 2023, Please complete this form and submit your, your spouse's, and/or your parent's 2023 Tax Returns along with documentation of the one-time income (example: tax schedule, tax document, etc.).

You have experienced a change in the current economic condition of your household that is not accurately reflected on your financial aid application. You understand that you must thoroughly explain your request for reconsideration and will submit all supporting documentation requested by the Financial Aid Office.

Another type of special circumstance that may affect your eligibility for aid includes participation in a study abroad program or taking an unusually heavy credit load at DU. If you encounter either of these situations, you may qualify for an increase in your student budget (Cost of Attendance) based upon the program costs and you should also complete a special consideration form. We will *not* adjust a student's budget for any reason other than Davenport-related expenses.

\_\_\_\_\_  
Student's Hand-Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Email Address

\_\_\_\_\_  
Phone Number

Please explain your special circumstance to have the Financial Aid Office at Davenport University re-evaluate your financial aid status.

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